

OUTSIDE SUBMISSION PROCESS

You may submit your idea, along with related documentation by EMAIL to:

Koven Technology, Inc.
engineering@koven.com

An Invention Disclosure form is attached to this document to simplify the process for you.

Once received, the submission is reviewed and evaluated. A decision about whether to move forward with the idea will be made within 6 months of the date of receipt and the submitter will be notified of the decision. It may be necessary for Koven to contact the submitter during the evaluation process to obtain additional information to help with the evaluation.

Once a decision to move forward has been made, Koven will advise the submitter of the decision and the idea will be submitted to New Product Development for further review and to start the development process. At this time, a provisional patent may be filed on behalf of the submitter to document the concept and act as a placeholder in the US Patent Office for a period of one (1) year. Koven will work closely with the submitter throughout the development process.

All ideas for new products are held in strict confidentiality to protect the rights of the submitter as well as those of Koven Technology.

INVENTION DISCLOSURE

1. Title or Subject of Invention _____
2. Name(s) of Inventor(s) _____

3. Detailed Description of the Invention: (Describe purpose, structure, operation, if an apparatus or article; describe steps, conditions and results, if a process; give components, proportions and synthesis, if composition of matter. Attach dated blueprints, sketches and/or photographs, if available and appropriate. This description should enable a person not familiar with the subject matter to understand the invention. If a supplementary sheet is required, it should be signed, dated and referenced herein.)

4. Prior Practice: (Describe the prior art practice, citing any relevant prior patents or publications, and state the advantages of the invention of such prior practice.)

5. Conception Date: (Give day, month and year that idea for invention was conceived and specify records relied on:

6. Earliest Sketch: (Identify earliest sketch or drawing and provide copy, if available.)

7. Reduction to Practice: (Identify earliest date that invention was operated, produced and/or used and state details as to extent and place, and give names of any witnesses present.)

8. Prior Disclosure: (Identify any disclosure, demonstration or showing of the invention by any mode to anyone not employed by inventor and state when and to whom, whether confidential or not, and identify any records relied on.)

9. Test or Manufacture: (Identify date of any past or scheduled clinical or marketing testing and/or manufacturing release.)

SIGNATURE(S) OF INVENTOR(S)

Inventor: _____ Date: _____
(Signature)

(Type or Print Name): _____ Citizenship: USA

Residence
Address: _____
(Street, city, County and State or Country)

Email: _____ Phone: _____

Inventor: _____ Date: _____
(Signature)

(Type or Print Name): _____ Citizenship: USA

Residence
Address: _____
(Street, city, County and State or Country)

Email: _____ Phone: _____

Inventor: _____ Date: _____
(Signature)

(Type or Print Name): _____ Citizenship: USA

Residence
Address: _____
(Street, city, County and State or Country)

Email: _____ Phone: _____

Attention: The above signed parties understand that Koven Technology is not providing legal representation, and is evaluating the disclosed concept on a purely gratuitous basis. By signing and submitting this form, no commercial relationship is being created with Koven. The parties understand that by signing this document (electronic or otherwise), Koven agrees to keep the information disclosed confidential until such time as a US provisional application is filed. Koven will file the provisional patent application on a purely gratuitous basis if the concept is accepted by the New Product Development team and in return the above signed parties agree to give Koven Technology a first right of offer on the submitted concept disclosed herein.

WITNESSED:

The above invention disclosure has been read and understood by the following two co-workers who are not inventors:

Read and Understood _____ Date: _____

(Type or Print Name) _____

Read and Understood _____ Date: _____

(Type or Print Name) _____